



## **Council Sea Scout Commodore Job Description**

### **Mission**

To assist the Regional Sea Scouts Committee to develop, maintain, and improve the program, literature, policies, and support materials of Sea Scouts in a manner which will emphasize the purposes and assist in achieving the objectives of the Boy Scouts of America.

### **Ideal Qualifications**

1. A Positive Attitude.
2. Ability and experience in organizing groups of people.
3. Ability and available time to work with the council executive board; the professional staff; Sea Scout volunteers; and the community.
4. Ability to set direction for the Sea Scout program to ensure that future needs are anticipated and answered.

### **Report to**

The position of Council Sea Scouts Commodore and who they report to in the volunteer structure is determined by each council. In most cases they are part of the council Executive Board and work closely to carry out the support arm of the Sea Scout program throughout the council and its districts. The direction provided for the Sea Scout program is given through the National Sea Scout Support Committee, which the Regional Commodore represents all councils in his/her area as a member. The Area Sea Scouts Commodore supports the efforts of the Council Sea Scouts Commodore.

### **General Responsibilities**

A Council Commodore is a volunteer who is a member of a local council, and typically a member of the Council Executive Board, providing support to the Sea Scout ships chartered in the council.

In the Naval services, a "commodore" is an officer who commands two or more vessels. (See, Dictionary of Naval Terms, Deborah W. Cutler, Thomas J. Cutler, Naval Institute Press, 2005, page 55).

A Sea Scout Commodore does not “command” any vessels, but *represents* Sea Scouts to their local council. Furthermore, the Commodore must communicate to Sea Scout leaders on council issues.

A Council Sea Scout Commodore is responsible for working with Sea Scout volunteers and Scouting professionals for a successful Sea Scout program.

### **Tasks & Responsibilities**

A Council Commodore may act individually, or a council with multiple Sea Scout ships may form a Council Sea Scout Support Committee. Due to the difference in programs across the United States, a Commodore’s responsibilities will vary.

### **Principal Responsibilities**

The Council Commodore, or designated Council Vice Commodores, areas of responsibilities can include, but are not limited to, the following:

1. Communicate to Sea Scouts on upcoming opportunities with the council.
2. Report to the council executive board on Sea Scout activities.
3. Work with the Council Scout Executive, staff and District Commissioners assigned to Sea Scouts for recruiting, council sponsored Sea Scout events and program growth and delivery.
4. Visit individual Sea Scout ships to maintain effective communication and awareness of their program needs.
5. Encourage a cooperative union among Sea Scout ships and a positive relationship with other programs in the Boy Scouts of America.
6. Recruit volunteers to develop council sponsored events and training opportunities.
7. Promote growth of council Sea Scout ships, including marketing materials, training materials, and recruiting of new volunteers.
8. Serve (or appoint) a representative to be a member on the Council Risk Management Committee.
9. Ensure compliance with all BSA policies for locally sponsored Sea Scout events.
10. Appoint a representative to serve on the Council Aquatics Committee or the committee who oversees all aquatics activities in the council.
11. Appoint a representative to the Council Marketing Committee to assist in the development of a council Sea Scout marketing campaign.
12. Communicate training responsibilities and ensure compliance with volunteer education, including Youth Protection, weather hazard, Sea Scout basic and advanced leader training, Safety Afloat, Safe Swim, CPR/First Aid and other relevant program trainings for volunteers.

13. Communicate any changes of BSA procedures to Sea Scout volunteers, such as tour plans, medical forms, or rechartering
14. Organize and support the Quartermaster board of reviews at the request of a ship committee.
15. Organize the annual council Bridge of Honor. Attend and recognize all Sea Scouts for their rank advancement. New Quartermasters should be recognized with letters of recognition.
16. Promote Sea Scout attendance at local/area/regional/national Sea Scout events.
17. Develop the council flagship program.
18. Appoint a Council Boatswain.
19. Promote relationships with community organizations in support of the program.
20. Be visible to Sea Scouts and volunteers in the program.
21. Be Prepared to render aid to those in need.